

# PRIVACY POLICY

# As of April 15, 2019

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First Presbyterian Church of Moncks Corner ("the church," "FPC,", "us, "we," "our") is committed to protecting all personal or identifying information we may collect. This Privacy Policy applies to our website, <a href="www.firstpcmonckscorner.org">www.firstpcmonckscorner.org</a>, or any church-affiliated website, that references this Privacy Policy, as well as any data the church may collect across partnered and unaffiliated sites. FPC has adopted this privacy policy to explain what information may be collected, how we use this information and under what circumstances we may disclose this information to third parties. Again, it is the policy of First Presbyterian Church of Moncks Corner to respect your privacy regarding any personal or identifying information we may collect.

This privacy policy applies only to the websites belonging to First Presbyterian Church of Moncks Corner. Other websites owned or operated by third parties (online giving for example) may contain different privacy policies and practices. This privacy policy does not apply to any other person, entity, organization, or website to or from which our website links or is linked. Users are strongly encouraged to read and regularly review posted privacy policies on all websites, whether owned by us or affiliated with our website.

#### CONSENT

By using FPC's website (or any affiliated or partner website), you agree to the collection, use, storage and disclosure of your personal information as described in this privacy policy. Each time you visit our website or use any of our services, and any time you voluntarily provide us with information, you agree that you are consenting to our collection, use, and disclosure of the information that you provide, and you are also consenting to receive emails or otherwise be contacted, as described in this privacy policy. Whether or not you

register or create any kind of account with us, this privacy policy applies to all users of our website, affiliated or partnered websites.

# CHANGES TO PRIVACY POLICY

We reserve the right to change, modify, add or delete the terms of this privacy policy from time to time without further notice. We encourage visitors to frequently check this page for any changes to this privacy policy. Your continued use of FPC's website following the posting of changes to this privacy policy means you agree to the new terms.

If you have any questions about this policy or your concerns are not addressed herein, please contact the church at 843-761-8469 or email at firstpresbyt@homesc.com.

# INFORMATION COLLECTED

Personally identifying information collected by First Presbyterian Church of Moncks Corner may include, but is not limited to, name, age, email address, phone number, mailing address, username, password, credit card information, if you submit such information. We may require certain pieces of this information in order to create and maintain a personal account for you or on your behalf. A personal account may be required to enable you to access certain services, ministry environments, or other non-public areas of the FPC's website.

#### **COOKIES**

To enrich and perfect your online experience, First Presbyterian Church of Moncks Corner uses "cookies."

A cookie is a string of information that a website stores on a visitor's computer that provides information to the website each time the visitor returns. First Presbyterian Church of Moncks Corner uses cookies to help identify and track visitors, their usage of our website (and any affiliated or partnered websites), and their website access preferences. Visitors who do not wish to have cookies placed on their computers should set their browsers to refuse cookies before using FPC's website, with the drawback that certain features of FPC's website may not function properly without the aid of cookies.

By continuing to navigate our website without changing your cookie settings, you hereby acknowledge and agree to First Presbyterian Church of Moncks Corner's use of cookies.

#### **GOOGLE ANALYTICS**

First Presbyterian Church of Moncks Corner may use Google Analytics to generate and view reports regarding demographics and interest in our website. Google Analytics gathers information about website use by means of cookies. The information gathered relating to our website is used to create reports about the use of our website. Google's privacy policy is available at <a href="https://policies.google.com/privacy">https://policies.google.com/privacy</a>. If you would like to opt out please install an appropriate web browser plugin, extension, or add-on.

#### **SECURITY**

The security of your personally identifying information is important to First Presbyterian Church of Moncks Corner.

Other than to its employees, contractors and affiliated organizations, as described above, FPC discloses potential personally identifying and personally identifying information only in response to a subpoena, court order or other governmental requests, or when FPC believes in good faith that disclosure is reasonably necessary to protect the property or rights of First Presbyterian Church of Moncks Corner, third parties or the public at large.

Remember that no method of transmission over the Internet, or method of electronic storage is 100% secure. While we strive to use commercially acceptable means to protect your personally identifying information, we cannot guarantee its absolute security.

Personal Information collected by FPC is stored in secure operating environments that are not available to the public. In many instances, such as in the case of credit-card numbers, the personally identifying information is encrypted before you conduct your transaction. Only those employees who need access to your personally identifying information to do their jobs are allowed access. Any employee who violates our privacy and/or security policies is subject to disciplinary action, including possible termination and civil and/or criminal prosecution.

To protect the security of your information during transmission, we use Secure Sockets Layer (SSL) software, which encrypts information you input. Most browsers will give a visual indication of when your connection is secure. For example, Internet Explorer will show a padlock icon in the lower right of the browser window.

Except as disclosed in this Privacy Policy, First Presbyterian Church of Moncks Corner does not use or disclose information about your individual visits to our website or your personally identifying information or data collected online to any companies not affiliated with us. If we propose to permit any use of your personally identifying information, you will be provided an opportunity to decline such contact.

FPC does not now, nor will it in the future, sell, rent or lease any personally identifying information or data to any third parties.

# HOW PERSONAL INFORMATION AND DATA IS USED

First Presbyterian Church of Moncks Corner may use the personal information and nonpersonal information we collect from and about you for any of the following purposes:

- To assist FPC in serving you related to a certain ministry service in which you or your child participates;
- To participate in Online Giving;
- To organize volunteers for ministry purposes;
- To contact you when necessary;
- To review and analyze website usage and operations;
- · To address problems with the website;
- To protect the security or integrity of the website and our ministry.

If you are a registered user of www.firstpcmonckscorner.org and have supplied your email address, First Presbyterian Church of Moncks Corner may occasionally send you an email to tell you about new features, solicit your feedback, or just keep you up to date with what's going on at First Presbyterian Church of Moncks Corner and with our ministries.

#### UNSUBSCRIBE

We may use your personally identifying information to contact you with newsletters, marketing or promotional materials and other information that may be of interest to you. You may opt out of receiving any, or all, of these communications from us by following the instructions provided in any email we send or by contacting us at firstpresbyt@homesc.com, by calling 843-761-8469 or in writing. Our address is 419 West Main Street, Moncks Corner, SC 29461.

#### ACCESSING YOUR PERSONALLY IDENTIFYING DATA

You can request details of your personally identifying information we hold. We will confirm whether we are processing your personally identifying information and provide additional details including what kind of information we have about you, where we collected it, how we use it (including the legal basis for our processing), how long we expect to keep it, details of any automated decision making or profiling and the safeguards regarding data transfers to non-EEA countries, subject to the limitations set out in applicable laws and regulations.

# FOR EUROPEAN UNION CITIZENS

First Presbyterian Church of Moncks Corner also complies with the EU GDPR Privacy Policies and we respect your rights of accessing your personally identifying information or data, correcting it, and having it removed from our systems. Please note that while any changes you make will be reflected in active user databases instantly or within a reasonable period of time, we may retain all information you submit for backups, archiving, prevention of fraud and abuse, analytics, satisfaction of legal obligations, or where we otherwise reasonably believe that we have a legitimate reason to do so.

You may decline to share certain personally identifying information with us, in which case we may not be able to provide to you some of the features and functionality of the Service.

At your request, we will delete your personally identifying information if:

- it's no longer necessary to retain your personally identifying information or data;
- you withdraw the consent which formed the basis of your personally identifying information or data processing;
- you have successfully objected to the processing of your personally identifying information by explaining your objection via email at firstpresbyt@homesc.com;
- your personally identifying information or data was processed unlawfully; or
- we are required to delete your personally identifying information or data to comply with our legal obligations.

We will review removal requests on a case by case basis, and we might not be able to comply with your request if we need to process your personally identifying information or data, such as:

- fulfillment of our contractual obligations to you (for example, to process your donation, issue receipts, and otherwise support your relationship with FPC);
- for exercising the right of freedom of expression and information;
- If we are obliged to process personally identifying information or data from you due to a legal obligation, such as anti-corruption stipulations or statutory retention periods.
- to establish, exercise or defend a legal claim; or
- to perform a task in the public interest.

#### **MINORS**

First Presbyterian Church of Moncks Corner does not knowingly collect personally identifying information or data from minors under the age of thirteen. If you are age thirteen or under, please do not give us any personal information. If you have reason to believe that a child has provided personal information on our Websites, please contact us at firstpresby@homesc.com and we will endeavor to delete that personal information. If you are a child age thirteen or under and using our website, please do not give any personal information about yourself, such as your name, address, birth date, phone number, school or email address. As we develop online programs for children, we will adopt appropriate policies and practices to protect the privacy of children.

When we obtain photographs and images of minors, we notify their parents or guardians and ask for a written and signed release before we publish them on our Websites (at some events with a large youth presence, we request signed permission forms as a part of the event registration process). When third parties send us photographs or images of minors, we ask that they do the same and have some form of permission to have taken those photographs and images and permission to use them. We ask users who send photographs and images of minors to our Websites not to send images for which they do not have the permission of the parents or guardian or send photographs or images in violation of local, state or federal law.

#### LINKS TO OTHER WEBSITES

As part of our website, First Presbyterian Church of Moncks Corner may provide links to or compatibility with other websites or applications. We are not responsible for the practices employed by websites linked to or from our website. This Privacy Policy applies only to our website and to information collected by us through our website. Other websites owned or operated by third parties may contain different privacy policies and practices and we are not responsible for the privacy practices employed by those websites nor the information, content, or links they contain. This Privacy Policy does not apply to any other person, entity, organization, or website to or from which the website links or is linked. In addition, these sites or services, including their content and links, may be constantly changing. These sites and services may have their own privacy policies and customer service policies and we encourage our users to read the privacy statements of other websites before proceeding to use them.